



Pupil and School Support

Preparing for School Transition Information for Parents/Carers



SEND Advisory
Services & Parents
co-production

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Pupil and School Support



Partners on the pathway to a positive future for children and young people

What is Transition?

Transition is any time of change from one place, or situation, to another.



Transition - when a child moves from one setting to another

Year 6



Year 7

Question...

Do you feel that you know the right information about transition for your child?



① Do you feel that you know the right information about transition for your child?

Yes

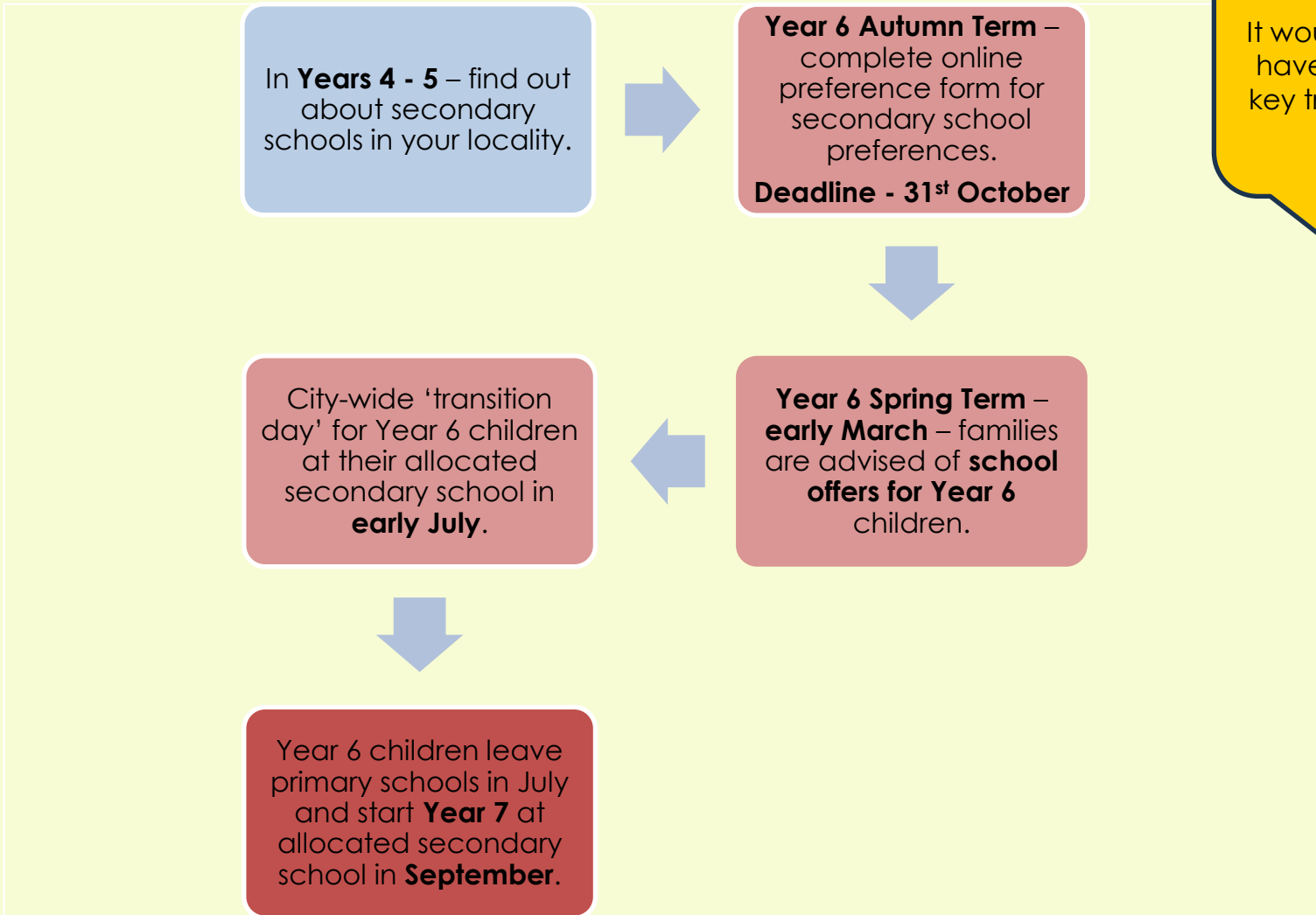
No

Add your comments here ↓

Add your comments here ↓

Transition Timeline

Admissions website timeline



It would be useful to have a timeline for key transition dates.



Finding out about schools...

School Open Events

- Schools 'open' specially to be viewed by parents/carers
- Open to Key Stage 2 age (Year 3 - 6)

You don't know what you don't know.... [We need help to know what to ask.](#)



Where to find out about them:

- School website – Google school name
- Social Media - school Facebook or Twitter/X



page



Special Educational Needs Coordinator

(SENCo) – can contact to arrange a visit individually or as a group of parents.

It's important to know key contacts at the setting.



School Websites

Provide a wealth of information:



Calendar Dates



**School
Performance data
and reports**



Videos and Photos

School SEND Information Report – offer for SEND children

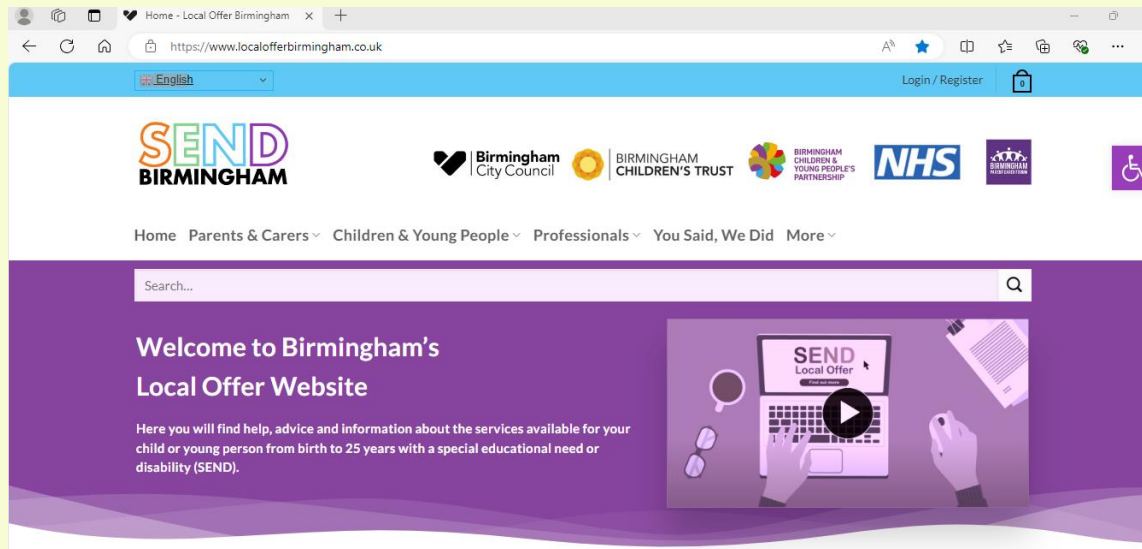
School Social Media:

- 'Following' the school page may provide more current information.



Birmingham SEND Local Offer

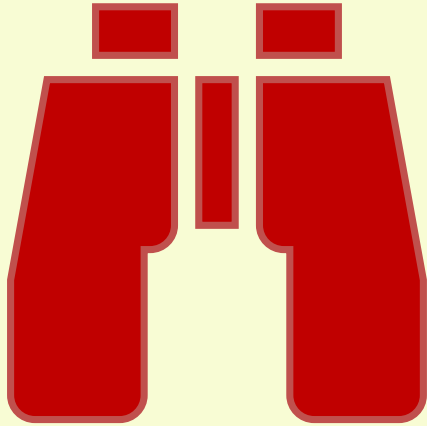
- Information for parents/carers for pupils with Special Educational Needs and Disabilities (SEND): www.localofferbirmingham.co.uk



- [Parents & Carers – Education Section](#)

When you visit...

What to look for



What to ask



School Admissions Criteria

- www.birmingham.gov.uk/schooladmissions

The screenshot shows the Birmingham City Council website's school admissions page. At the top, there is a purple header with the Birmingham City Council logo, a search bar, and links for 'Sign in / Register' and 'Council services'. Below the header is a 'Key announcements' section with a warning icon and text about system maintenance on September 7 and 8. The main content area is titled 'School admissions' and includes a breadcrumb trail: 'Home / Schools and learning / School admissions'. A dropdown menu is set to 'School admissions'. Below this, there are two main tabs: 'Secondary school (year 7)' in a yellow box and 'Primary: Infant to junior school' in a blue box. To the left of these tabs is a 'Contact details' box with the telephone number 0121 303 1888 and an email address.

- Secondary School (Year 7) tab provides guidance and information on admissions process and [criteria](#).

School Admissions

The following will be taken into account by admissions when allocating school places:

- If a child has an Education Health Care Plan
- If a child is looked after or previously looked after
- If siblings attend the school
- Distance of home address from the school
- Faith schools may have additional criteria and there may be an additional form to complete.



Catchment Areas

- Research schools local to you - [Schools in Birmingham Directory](#)
- Directory allows you to search schools by postcode, education stage e.g. Secondary or setting type e.g. Special
- Directory pages for schools provide:
 - Contact details
 - School website link
 - Ofsted report website link



School Admissions

- Guidance on admissions website for making a 'realistic' application – [case studies](#)
- Can call admissions on 0121 303 1888 to discuss your preferences and they will provide advice to help you make an informed decision.



Application

- Application - **only** [online](#)



What do you need for the application process?

- Application **closing date is usually 31st October**
- E-mail address required to register or admissions user ID and password if already registered



New Online Applicants

If you are applying online for the first time, please click the **Register** button below.

Register

We will send you a confirmation email 'noreply@birmingham.gov.uk' please add this email address to your 'safe' contacts before you register with this website to ensure you receive all correspondence. Please note this email address is not monitored. To contact School Admissions email: Admissions@birmingham.gov.uk or phone 0121 303 1888.

Existing Online Applicants

If you have already registered, please enter your details and click the **Sign In** in button.

User ID:

Password:

Remind me of my login details

Sign In

I need time to prepare and think this through.



Application

- List **six secondary schools** in **order of preference**



- Include details of any brothers and sisters attending your preferred school(s)
- Children with EHCPs – differences in process

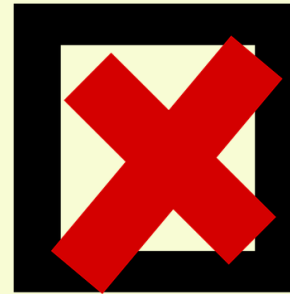
School Offers



- National Secondary School offer day ** **March 2026**



If you accept the 'offered school' you do not need to do anything.



Refusal - see guidance on the offer letter.

Issues of not applying



- Late application = much less likely to get your preferred choice school
- No application = no Year 7 school place for September 2025



Specialist SEND Support Services

Communication
and Autism Team



Pupil and School
Support



Educational
Psychology Service



Hearing Support
Team



Vision Support
Team



Physical Difficulties
Support Service



Early Years
Inclusion Service



[Specialist SEND
Support Services -
Local Offer
Birmingham](#)

**NHS School
Support
Services:**

[Speech and
Language
Therapy \(SALT\)](#)

[Occupational
Therapy \(OT\)](#)



Questions...



Evaluation

Do you feel that you now know the right information about transition for your child?

Do you have any further questions?

① Do you feel that you know the right information about transition for your child?

Yes

No

Add your comments here ↓

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